

Article 61

The staff member may be granted a one-year sabbatical leave after a minimum serving term of five years, or after a previously taken sabbatical leave, based on the recommendations of the Department and College Councils, and the Scientific Council as well as the University Council resolution. The staff member may be granted a one-semester sabbatical leave after a minimum serving term of three years or after a previously taken sabbatical leave, provided that the given leave does not affect the educational process. The secondment period shall not be included in the required time period. Regulations organizing sabbatical leave are laid down by the University Council based on the Scientific Council recommendation.

Article 62

Controls of granting sabbatical leave to faculty members are as follows: 1- Sabbatical leave shall be granted to only one faculty member, or 10% of the staff members in each department in one calendar year. 2- The research program to be carried out during the sabbatical leave should be submitted by the faculty member.

Article 63

The staff member on a sabbatical leave is entitled to the following: 1- Full salary and monthly transportation allowance for the entire leave period. 2- Air tickets for the staff member, wife, minor sons below the age of eighteen, and dependent daughters. 3- Books allowance given by the University to post graduate studies students. 4- Scientific and academic expenses estimated independently for each case by the Scientific Council. 5- An amount of five thousand Riyals (SR 5,000) for the medical expenses of a staff member whose leave is outside the Kingdom and ten thousand Riyals (SR 10,000) if the staff member is accompanied by her/his family. The staff member granted a sabbatical leave for one semester shall receive half of the assigned amount. 6- Staff members working as physicians shall be granted extra-hours compensation for a minimum of three hours per day

including Thursdays. For sabbatical leave in governmental hospitals inside the Kingdom, a minimum amount of SR 3,000 (three thousand Riyals) shall be given.

Article 64

Staff members on sabbatical leave shall not be eligible for secondment or transfer and not permitted to sign a work contract or consultation.

Article 65

Staff members on sabbatical leave should carry out her/his academic program approved by the University Council. A detailed report, regarding her/his achievements during the leave shall be submitted to the Department's Council by the close of the semester following the end of her/his sabbatical leave as a maximum time period. Copies of the academic accomplishments shall be attached to the report which submitted to the College and the Scientific Councils. Academic Consultations.

Article 103

Universities Councils shall lay down the applied rules and procedures in compliance with the herein Statutes and Regulations.